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**ALS Technichem (S) Pte Ltd**  
121 Genting Lane #03-01 & #04-01  
ALS Building Singapore 349572  
T +65 6589 0118 F +65 6283 9689  
Co Reg No: 198403076R

Dear Valued Customers,

In line with ALS corporate Environmental Sustainability Policy, we aim to reduce our environmental impact and implement measures to minimize carbon emissions. To support this policy, ALS will discontinue sending hard copy reports and invoices, rather, issuing these in PDF format via email effective **1 January 2018**.

The electronic document is more secure and convenient enabling you to access the data anytime and anywhere. Combining this with our web portal will give you access to your data - whether the samples are in progress or completed - 24 hours/7 days. This portal will be ready very soon.

If you have designated email account/recipients to receive electronic report and/or invoice, kindly email details to

**singapore@alsglobal.com**  
**by 31 December 2017**

We will act accordingly to ensure the report and/or invoice to be sent to correct email address.

Thank you for your support and understanding.

Sincerely,

On behalf of ALS Technichem (S) Pte Ltd,

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Yao Kai Wen  
General Manager