

Sample Consignment Procedure

When sending mineral samples to Australia, there are two options to be considered:

1. Samples containing soil materials and surface matter **MUST** be sent with Department of Agriculture (formerly AQIS) '**Permit to Import Quarantine Material**' for the ALS facility samples are being consigned to. Clearance fees and ALS treatment fees will apply.
2. Samples that are rocks or originate from a depth of greater than 2 metres **MUST** be sent with a conforming declaration that the consignment is clean and free from live insects, animal debris, seeds, bark, soil and any other contamination and these become nonquarantine materials. Department of Agriculture fees and ALS treatment fees are then waived. **DO NOT** include Department of Agriculture "**Permit to Import Quarantine Material**" with this consignment.

NOTE: For Self Assessed Clearance declaration consignments, detailed product descriptions should be provided to ensure that consignments are correctly profiled. For example, declare "pure copper concentrate" instead of "Mineral".

It is the responsibility of the sender to assess the nature of their samples and choose the appropriate consignment option.

NOTE: If samples are received in Australia with no quarantine declaration, they will be heat treated at 161°C for 2 hours, regardless of the depth they were obtained from.

If Samples are received in Perth with no (or an incorrect) nominal value, they will be held by Customs causing delays.

To minimise delays in customs and quarantine clearance we recommend the following protocol when consigning samples to **ALS Perth (Malaga)**, Australia:

- i. There must be one declaration per waybill number, and this must be clearly noted.
- ii. Samples should be packaged into clean, new and sturdy containers such as polyweave sacks, metal drums or metal trunks not exceeding 18kg per package. Wooden boxes, used fruit cartons, wood shavings etc. should be avoided because of the quarantine problems they cause on entry. If there is any doubt about packaging, please contact the Perth Office on +61 8 9347 3222.
- iii. Samples should be addressed to:
ALS Perth Receipt (ABN 84 009 936 029)
32 Oxleigh Drive
MALAGA WA 6090
AUSTRALIA
- iv. Decide which of the above two options is applicable to the consignment and include with the paperwork that accompanies the samples the appropriate declaration, addressed to Department of Agriculture using ONE of the examples on the following pages. Ensure a nominal value, in Australian Dollars, is assigned to the consignment, eg: AUD20.
 - a. The declaration must be on your company letterhead.
 - b. The declaration must include details of any cleaning or treatment of the goods prior to shipment.
 - c. The declaration must be signed and dated by a company representative.
- v. Send by e-mail incoming.perth@alsglobal.com to ALS Perth stating the name of the carrier, the consignment number, a copy of the Department of Agriculture declaration, a copy of the sample submission form and the date of dispatch of samples so that we can advise our agents to expedite clearance.



Declaration for samples containing surface material

[Company Letterhead]

[Insert your company name] has dispatched [# of samples] [type of sample, i.e. soil] samples (which have a nominal value of [value in AUD i.e. AUD20]) via [carrier company, eg. FEDEX etc] on [day month year] from [country of origin] under airway bill [reference number]. The samples are being imported under Department of Agriculture Import permit number (IP0004695769) for the sole purpose of treatment and geochemical analysis at:

ALS Perth Receipt (ABN 84 009 936 029)
32 Oxleigh Drive
MALAGA WA 6090
AUSTRALIA
TEL: +61 8 9347 3222
FAX: +61 8 9347 3232

Signed by
Printed Name
Position
Date of issue

Note: Attached a copy of the 'Permit to Import Quarantine Material' with this declaration. Department of Agriculture clearance fees and ALS treatment fees will apply.



Declaration for samples free of surface material

[Company Letterhead]

[Insert your company name] has dispatched [# of samples] [type of sample, i.e. drill core] samples (which have a nominal value of [value in AUD i.e. AUD20]) via [carrier company, eg. FEDEX etc] on [day month year] from [country of origin] under airway bill [reference number]. The samples have been obtained from a depth of greater than 2 metres and [delete if not applicable] the consignment is clean and free from live insects, animal debris, seeds, bark, soil and any other contamination [and have been dried and pulverised - if applicable] and are being imported for the sole purpose of treatment and geochemical analysis at:

ALS Perth Receipt (ABN 84 009 936 029)
32 Oxleigh Drive
MALAGA WA 6090
AUSTRALIA
TEL: +61 8 9347 3222
FAX: +61 8 9347 3232

This consignment complies with condition **C18187** of the Department of Agriculture ICON database for Mineral and metal ores, rocks and sand and are considered a non-quarantine consignment, therefore a Department of Agriculture Import permit is not required.

In accordance with Department of Agriculture guidelines, Documentation fees and SAC upgrade fees should not apply to a consignment conforming to condition C18187.

Signed by

Printed Name

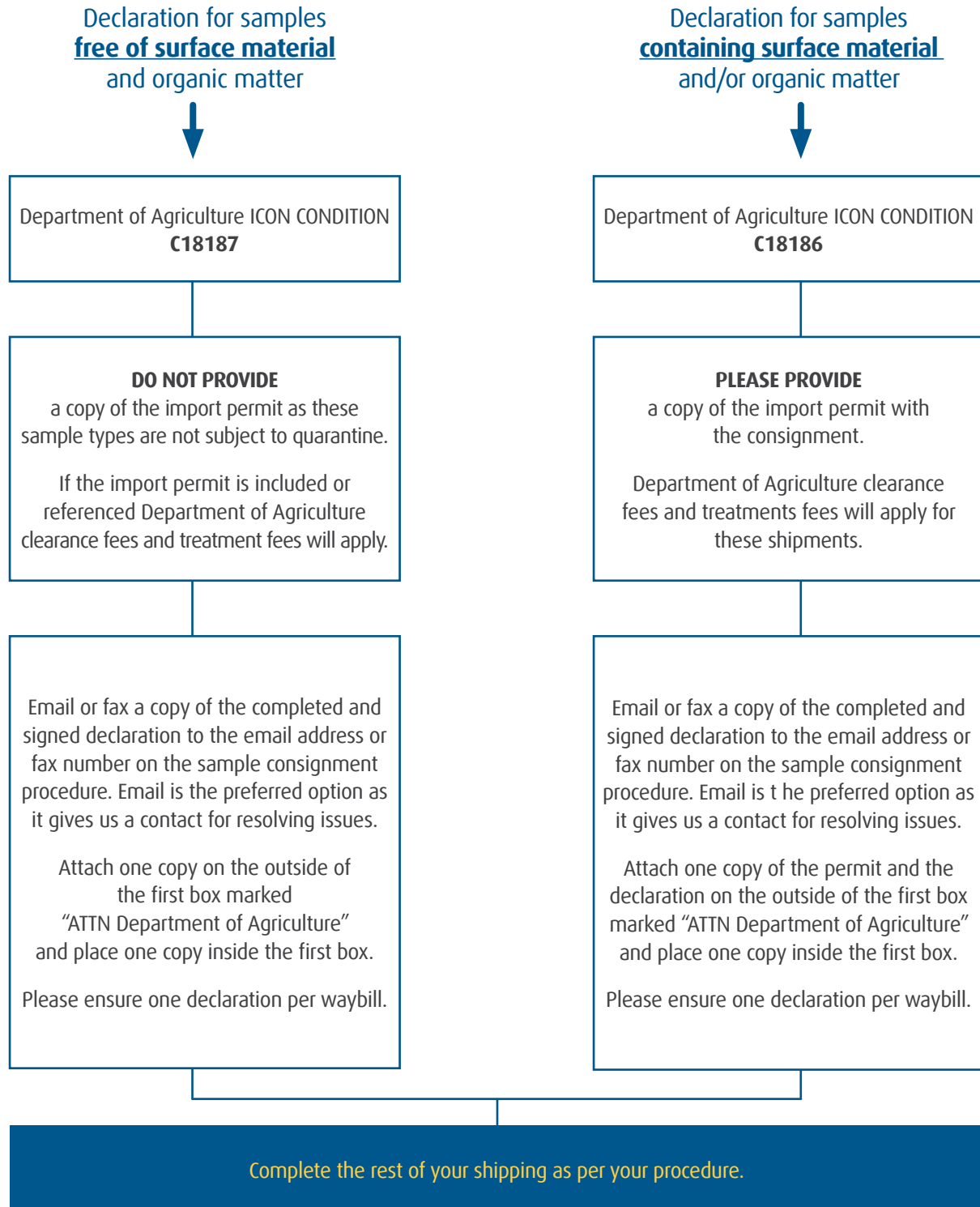
Position

Date of issue

Note: DO NOT attach a copy of the 'Permit to Import Quarantine Material' with this declaration.

Sample Import Declaration Flow Chart

- Select the declaration template that best suits the sample type you are shipping.
- Modify the declaration to accurately reflect the sample type being shipped.
- It is the responsibility of the sender to assess the nature of their samples and choose the appropriate consignment option.



NOTE: Most freight companies upload all documents into their database from the senders side so if the declarations are not supplied to the freight company at the time of shipping it will not get forwarded to the Department of Agriculture which means clearance and treatment fees will more than likely be applied.